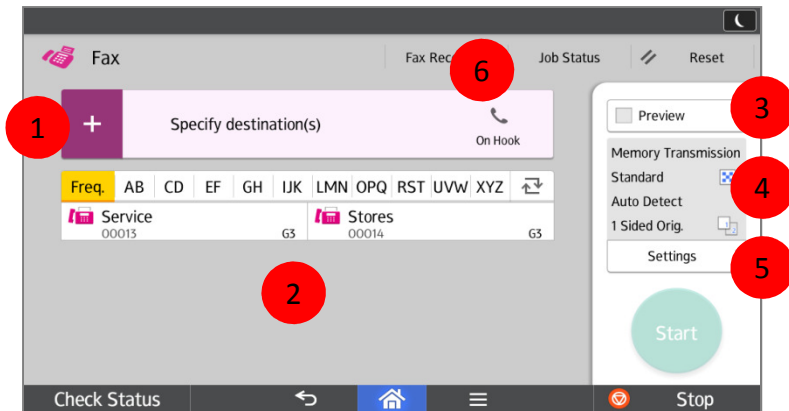
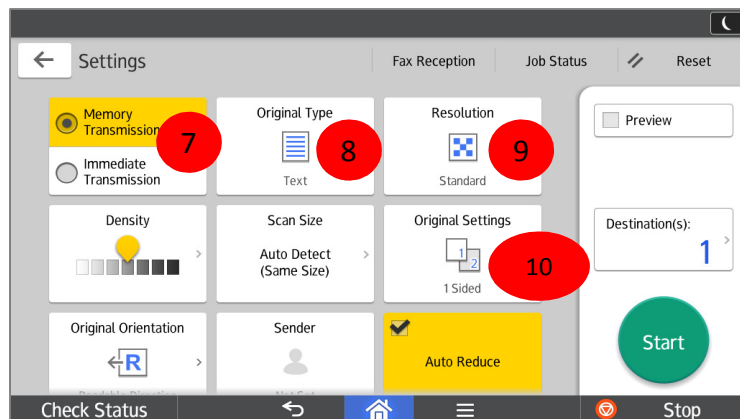


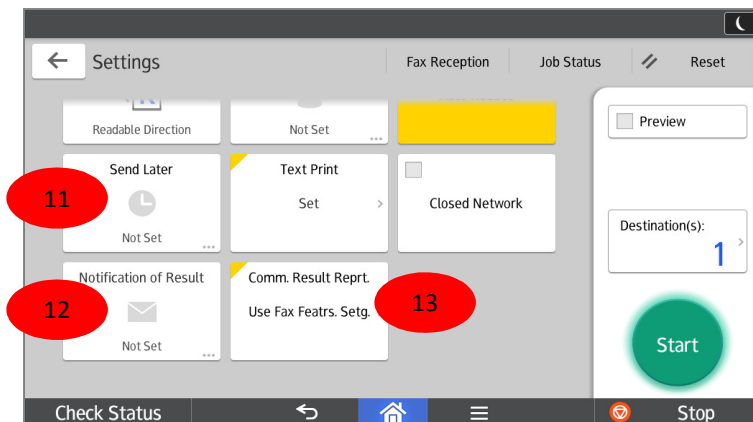
FAX QUICK REFERENCE GUIDE



1. Destination of fax – press + to manually enter destination.
2. Saved destinations from Address Book.
3. Preview - review job before faxing.
4. Fax default settings.
5. Settings – to change how the document will be faxed.
6. On Hook - to listen and send a fax manually.

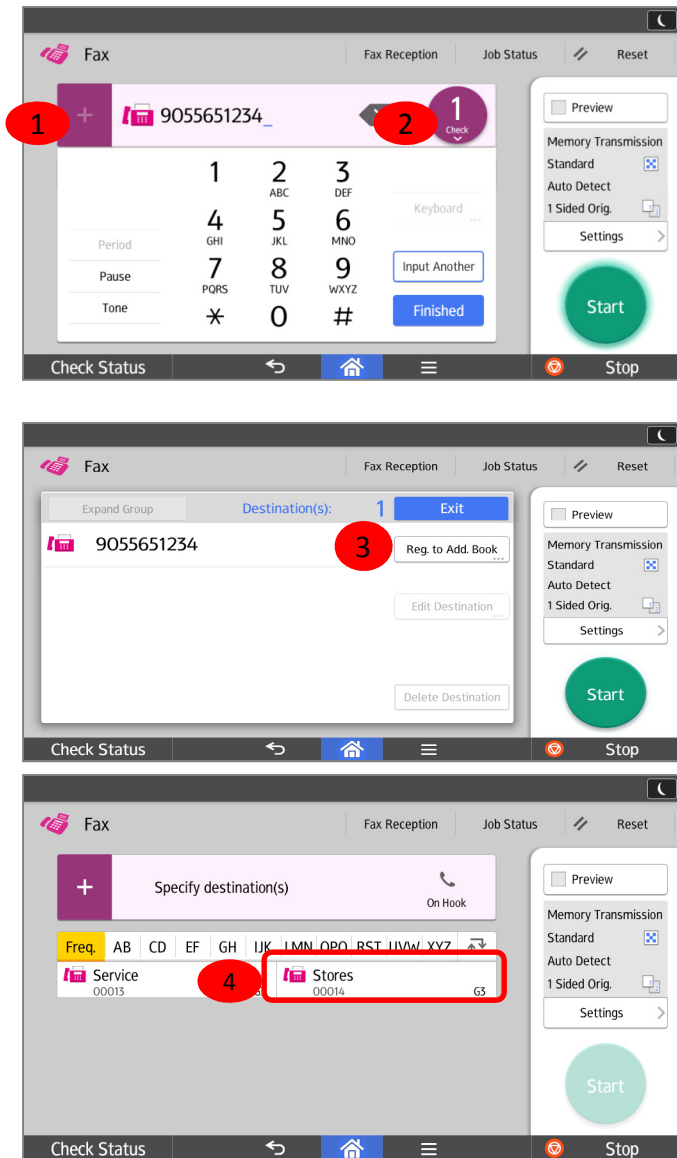


7. Change from Memory to Immediate sending.
8. Change when documents contain halftones or photos.
9. Change Resolution so document looks clearer.
10. Change between 1-Sided and 2-Sided Originals.



11. Send a fax later to use an economical time
12. Send an email notification showing fax results.
13. Select to have the fax confirmation print or not. Default is set to use Fax Features Setting.

Programming Fax Quick Dials – On the Fly



1. Press + (key) to manually enter destination.
2. Press Check
3. Press Reg. to Add. Book.
 - To right of Fax Destination, press Change
 - Enter in Fax number, then press OK
 - Press Names tab, then Change under Name.
 - Enter name of fax quick dial, press OK, OK and then Exit.
4. New address appears in list.